



2022

BOX DWELLER HANDBOOK

Welcome Box Dweller! We are so excited to have you join us for One Winter Night 2022. This handbook will go over everything you need to know - what to bring, when to arrive, parking, and a whole lot more!

We could not hold this event without YOU, our awesome participants, and we can't wait to hear all about your experience.

THANK YOU!

As we kick off this eleventh annual community awareness event with a God-sized goal of raising \$500,000, it is so important that we express our genuine and heartfelt thanks to YOU, our amazing Box Dwellers, for embracing this ministry and joining in our efforts to house and support the most vulnerable homeless on their journey of healing and restoration. It is our largest goal ever as we are committed to sustaining year-round shelter for men and women in our community along with the many other essential services we provide. Your participation in this event is a BIG deal and our gratitude to you for your generosity, support and sacrifice is immeasurable.

THE BASICS

Date: Friday, February 4th, 2022- Saturday, February 5th, 2022

Time: 6:00pm-6:00am

Location: Downtown Champaign, Headquarters: The Venue CU (51 E. Main St.)

Goal: \$500,000

Dress: Warmly in lots of layers. Bring blankets to help stay warm during the night!

ALCOHOL/DRUG FREE EVENT

A large part of our ministry is assisting folks who struggle with substance abuse. Please keep in mind that One Winter Night is a drug and alcohol-free event. We ask that you abstain from purchasing alcohol at local downtown businesses while participating as a Box Dweller. Thank you for respecting this request.

WHAT TO BRING & NOT BRING

Good Things to Bring:

- Any cash/check donations you have collected
- Blankets, quilts, or sleeping bags
- A tarp (this helps keep the elements out)
- Extra snacks (snacks will be available at headquarters)
- A cell phone or personal tablet to help you in your fundraising efforts
- Chair (folding chairs will be provided, but if you have a comfortable travel chair, feel free to bring it)

It is our goal for you to experience, first hand, what it is like to sleep on the streets without the personal comforts we are so used to.

What NOT to Bring:

- Personal belongings of importance or high value
- Electric or battery-operated clothing
- Any type of heater
- "Hot" prepared food (no delivery please)
- Tents
- Air mattress or foam mattress
- Candles or other open flames

ARRIVAL & CHECK-IN

Parking

There is plenty of parking available in the lot behind The Venue CU, located directly north of the building. The parking lot can be accessed between The Venue CU and Black Dog. The same lot can also be accessed from Walnut Street (first right after Main).

There is metered parking on the streets and in the lot west of The Venue CU. If you park at a metered spot, please be sure to check and see how late they are enforced. We don't want anyone getting a parking ticket!



Box Dweller Check In

Please head to event headquarters at The Venue CU (51 East Main Street) in downtown Champaign (for OWN on the Quad, see page 7).

There will be two check-in stations, one for Box Dwellers and one for Volunteers. Check-in will be held from 4:00pm to 7:00pm for Box Dwellers, and we encourage you to arrive sooner rather than later! We will be as efficient as possible with the check-in process but it generally takes about 5 minutes to assist each box dweller. Please keep in mind that the most popular time for check-in is 5:30pm. Many people come around this time, so we thank you in advance for your patience!

When you come to check in, please bring any donations that you have collected with you. Put both cash and checks in an envelope that is **clearly marked with your name**. This is extremely important to ensure funds are allocated to your fundraising goal.

Check-In Continued...

When you check in , you will read and sign a confidentiality document and liability waiver. You will be given a packet containing the following items:

- ✓ An event program that includes a detailed map of the event, your box station location, where you will find boxes, and porta-potty locations. It also includes a schedule of entertainment and featured speaker presentations for the evening.
- ✓ Hand warmers
- ✓ OWN 2022 merch
- ✓ Pen
- ✓ Donation envelopes (for any donors who give cash AND need a tax receipt)
- ✓ Plastic bags with cards to insert with your name for hourly donation collections
- ✓ Small trash bag to put all your trash in throughout the event (please dispose of in dumpster in downtown area)

One of our awesome registration volunteers will go over your packet with you and answer any additional questions about the evening that you may have. They will point out your box station on the map and direct you to where you will be stationed for the evening.

DONATIONS: NIGHT OF

For cash donations, please ask the donor if they would like a tax receipt. If they would like a receipt, it is important that you get the donor's full name and address. In your check-in folder you will be provided with envelopes that have space for a name and address. We will process these donations and mail them a receipt. If the donor does not need a tax receipt, simply accept the cash and put it in the Ziploc bag provided, with your name written on the tag inside the bag. A security volunteer will come pick it up from you during the evening. We keep the OWN accounting books open for 2 weeks following the event. All One Winter Night donations are due by 2/18/22.



Cash
Check
Credit Card
Venmo!



venmo



Please bring any cash or check donations you have received to the event. Make sure that any checks have your name on the memo line. You will turn these in when you arrive.

BOX PREPARATIONS

How you set up your box is largely up to you. Many of the boxes do not have flaps on one end, so please be sure to bring enough covering to keep the warm in and cold out. Some people cut one edge of their box lengthwise and fold it into a triangle, which looks like a long, slender teepee. This style allows a box dweller to fold two layers of cardboard on the bottom, yielding an extra layer of cardboard between you and the cold sidewalk. Others keep the box in a rectangular shape. Some keep



their open box end next to a building and others keep the open box end closest to the street and cover it with blankets and/or a tarp. If you are participating as part of a group, please only use a maximum of 3 boxes. This will ensure that every “box dweller” gets a box. Once all of the boxes have been distributed, feel free to check back after 8:00pm. If there are any left over, you may take additional boxes!! You may personalize your box as you see fit. Feel free to get creative!



OWN EVENT HEADQUARTERS

Our Event “Headquarters” is located at The Venue CU at 51 East Main Street. This is the place you will come to be registered and find out important information for the evening.

This will also serve as your warming center for the evening. There will be a hospitality “snack bar” where you can come to get a cup of hot coffee, some hot chocolate and various snacks. The “snack bar” will open at 6:00 pm Friday evening and will remain open all night.

There will also be first aid supplies and a medical professional stationed at Event Headquarters in case of an emergency. Our “headquarters” will also be where our speaker presentations and musical performances will be (see schedule below and in your program).

The Salvation Army “Canteen Run” truck will be parked just across Main Street from The Venue. Snacks and drinks will also be available there.



FACEBOOK LIVE PRAYER



At 8:00 pm, we will all pause as a group and join in a word of prayer led by J Leman. If you are not at headquarters, the prayer will be live on our Facebook page and YouTube channel livestream. Be sure to tune in!

OWN ON THE QUAD



If you are participating on the UIUC Quad, you will receive information from the Office of Student Engagement about the registration process there. The Illini Union (south entry) will serve as Event HQ. Activities on the Quad begin at 6 pm, and many of the downtown speakers will appear either in person or via livestream. There will also be food trucks, a live DJ, and snacks and beverages provide.

SPEAKER PRESENTATIONS & ENTERTAINMENT



One exciting thing we have lined up during One Winter Night is a series of speaker presentations and musical guests! Please check out the schedule in the "Event Timeline" section--you won't want to miss it!

Presentations and performances are available for box dwellers, volunteers, and the general public beginning at 5:00 pm and running throughout the night. Please encourage your friends to attend one or several of our special presentations, learn more about the issues surrounding homelessness, and see what C-U at Home is doing to address them.

The OWN 2022 livestream will kick off at 5 pm and run throughout the night. Go to cuathome.us and look for "OWN 2022 Livestream" under "Media" in the top menu.

V FOR VULNERABLE



Directed by Phil Gioja of Center Street Productions, "V for Vulnerable," premiered at OWN 2021 and will be shown again this year. The documentary is set in Champaign-Urbana and Kankakee, IL following the work of C-U at Home and Fortitude Community Outreach during the height of the COVID-19 pandemic. "The Phoenix: Hope is Rising," a 2016 documentary about C-U at Home's founding, will also be shown.

SOCIAL MEDIA

THANK YOU for getting the word out about being a Box Dweller. Several of you have been very active on Facebook so far and it's paying off!

As you continue to share your personal fundraising page link on Facebook, consider adding #OWN2022 to your post. This will make it easy for people to see all of the posts about One Winter Night in one place. We would love for you to tag C-U at Home in any of your posts or photos. Feel free as well to "check-in" to C-U at Home on Facebook.

Follow our livestream of events taking place at Headquarters right from your box on our YouTube channel, and check our Facebook page for more videos and photos.

*Be sure to like us on
Facebook and
Instagram!*



cuathome.us



cu_at_home

PHOTOS/VIDEO



We want your OWN photos and videos!

We would LOVE to see photos or videos you may have captured of your event experience: your group, your friends, your box, your photobooth experience, etc.!

Feel free to stop by in the weeks following the event with a memory card or flash drive to share photos with us. We are located at 70 E. Washington Street in Champaign (we are open Monday-Friday, 8-5pm).

You can also email rick@cuathome.us with any photos or videos you take.

EVENT SCHEDULE

One Winter Night 2022

We are thrilled that you're here, either as a box dweller, volunteer, or friend from the community! C-U at Homes' mission is to mobilize our community to help our friends without an address. One way we do this is through education and advocacy. Please join us for any of the activities happening throughout the night.

Education & Music

- 5:00pm **Ciel Bomoyi Live Music — Part 1**
- 5:15pm **Intro to One Winter Night 2022**
- 5:20pm **Ciel Bomoyi Live Music — Part 2**
- 5:30pm **Melissa Courtwright**
C-U at Home Executive Director
- 5:40pm **#1 Satellite Check-In — Downtown Champaign**
- 6:00pm **Karen Pickard**
Partnership with Daily Bread Soup Kitchen
- 6:15pm **Breaden Belcher**
City of Urbana & Service Providers to the Homeless
- 6:25pm **#2 Satellite Check-In — U of Quad**
- 6:35pm **Jordan Pride — Praise & Worship**
- 7:10pm **Danielle Chynoweth**
Cunningham Township Office
- 7:20pm **#3 Satellite Check-In — Downtown Champaign**
- 7:35pm **Lia Caton**
- 8:00pm **Facebook Live Prayer with Jay Lehan**
www.facebook.com/cuathome.us/ 
- 8:05pm **Vineyard Worship Team**
- 8:30pm **#4 Satellite Check-In — U of I Quad**
- 8:40pm **Carle Community Health Initiatives**
- 9:00pm **Stories from the Staff**
Cheryl Lehman, Cedar King and Russ Mann
- 9:30pm **#5 Satellite Check-In — Trinity Fellowship**
- 9:40pm **Courage Connection Presentation**
- 10:10pm **Dan Davies — Canteen Run**
- 10:25pm **#6 Satellite Check-In — Downtown Mahomet**
- 10:35pm **Isaac Hanson — Saxophone Blessings**
- 11:10pm **Wayne Wager**
"Why we help the Homeless"
- 11:25pm **#7 Satellite Check-In — Stratford Park BC**
- 11:35pm **Ruth Moore**
"You Don't Know What You Don't Know Until You Know It"
- 12:00am **#8 Satellite Check-In — Champaign & Shorewood**
- 12:10am **Video — "The Phoenix: Hope is Rising"**
- 1:30am **Video — "V for Vulnerable"**
- 3:00am **Video — "The Phoenix: Hope is Rising"**
- 4:30am **Video — "V for Vulnerable"**
- 6:00am **Breakfast by Sam's Cafe & Merry Ann's Diner**

Education & Music on the Quad

- 6:00pm **Intro to One Winter Night 2022**
Rob & Melissa
- 6:15pm **Breaden Belcher**
City of Urbana & Service Providers to the Homeless
- 6:25pm **#1 Satellite Check-In — U of Quad**
- 6:35pm **Jordan Pride — Praise & Worship**
- 7:10pm **Danielle Chynoweth**
Cunningham Township Office
- 7:20pm **#2 Satellite Check-In — Downtown Champaign**
- 7:35pm **Lia Caton**
- 8:00pm **Video — "The Phoenix: Hope is Rising" Pt 1**
- 8:30pm **#3 Satellite Check-In — U of I Quad**
- 8:40pm **Video — "The Phoenix: Hope is Rising" Pt 2**
- 9:30pm **DJ on the Quad**
- 10:25pm **#4 Satellite Check-In — Downtown Mahomet**
- 10:35pm **Film — "The Public" Pt 1**
- 11:25pm **#5 Satellite Check-In — Stratford Park BC**
- 11:35pm **Film — "The Public" Pt 2**
- 12:00am **DJ on the Quad**
- 12:45am **Music Wrap-up of OWN 2022**



The Phoenix Hope is Rising

See our full-length, award-winning documentary. Two professional videographers followed our ministry for several months to make this film, which teaches about homelessness and the founding of C-U at Home.

Venue Showtimes:

12:10 am 3:00am



V for Vulnerable

See first-hand how two homeless outreach ministries in two cities serve their most vulnerable residents.

Venue Showtimes:

1:30 am 4:30 am